

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY March 8, 2022 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Webinar OR [YouTube Livestream](#)

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF FEBRUARY 8, 2022, MEETING MINUTES**
7. **COMMUNICATIONS**
 - a. Treasurer's Report (Addendum)
 - b. Zoning Committee – Notice of Public Hearing, March 10, 2022 (Page 1)
8. **PUBLIC COMMENT**
9. **SPECIAL ORDER OF BUSINESS**
 - a. Resolution – In Memoriam - Patrick "Pat" J. Theder (Page 3)
 - b. Proclamation - Proclaiming the Week of April 10th, 2022, as Fair Housing Week (Page 4)
 - c. Presentation – 2022 Budget Amendment Update
10. **BROADBAND WORKING GROUP**
 - a. Resolution – Creating public-private partnership for broadband expansion in Jefferson County (Page 5)
 - b. Resolution – Authorizing creation of a public-private partnership with Hilbert Communications, LLC to explore financing options for broadband expansion throughout Jefferson County (Page 9)
11. **EXECUTIVE COMMITTEE**
 - a. Ordinance -2022-2024 County Board Rules
 - b. Resolution – Designating Official Jefferson County Newspaper (Page 12)
12. **FINANCE COMMITTEE**
 - a. Resolution – Authorizing year-end requests to carry over budget appropriations from fiscal year 2021 to fiscal year 2022 and amending the 2022 budget (Page 14)
 - b. Resolution – Authorizing contingency fund transfer to offset fiscal year 2021 departmental deficits (Page 26)

13. HIGHWAY COMMITTEE

- a. Resolution – Authorizing application for Federal Surface Transportation Program funding and entering into a contract for County highway design services (Page 27)
- b. Resolution – Approving 2022 Local Road Improvement Program asphalt vendor bid (Page 28)
- c. Resolution – Approving 2022 asphalt pulverizing and milling quotes (Page 30)
- d. Resolution – Approving 2022 pre-mixed asphalt vendor quotes (Page 31)
- e. Resolution – Approving 2022 seal coat oil vendor quotes (Page 32)

14. HUMAN SERVICES BOARD

- a. Proclamation – Proclaiming the month of April 2022 as Child Abuse and Neglect Prevention Month (Page 34)

15. PARKS COMMITTEE

- a. Resolution – Accepting bids for the Construction and Paving of the Interurban Trail Phases I and II (Page 35)
- b. Resolution – Amending contract with KL Engineering Services to complete the Jefferson County Interurban Trail Project Phase III Feasibility Study (Page 37)

16. PLANNING AND ZONING COMMITTEE

- a. Report – Approval of Petitions (Page 39)
- b. Ordinance – Amending Official Zoning Map (Page 40)

17. PUBLIC COMMENT (General)

18. ANNOUNCEMENTS

19. ADJOURN

NEXT COUNTY BOARD MEETINGS

Special Meeting

April 4, 2022

7:00 P.M. – RM 205

County Board Orientation

April 12, 2022

6:00 P.M. – RM 205

Organizational Meeting

April 19, 2022

4:00 P.M. – RM 205

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits
DATE: Thursday, March 10, 2022
TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)
PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI
OR Via Zoom Videoconference

PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:

You are invited to a Zoom meeting.
When: Thursday, March 10, 2022 at 07:00 PM Central Time (US and Canada)
Meeting ID: 957 3344 0565
Passcode: Zoning
Register in advance for this meeting:
<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhlUnlKdkhtOXhoTmtNZz09>
After registering, you will receive a confirmation email containing information about joining the meeting.

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing on Thursday, March 10, 2022, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-T, AGRICULTURAL TRANSITION & A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

R4391A-22 –Jeanette C Poulson Family Trust: Create a 4.71-ac lot around the home & buildings at **N795 Tamarack Rd**, Town of Palmyra from part of PIN 024-0516-2713-000 (40 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4392A-22 –Jeanette C Poulson Family Trust: Rezone approximately 2.8 ac of PIN 024-0516-2742-000 (37.8 ac) to add it to an adjoining 2.2-ac A-3 zoned lot at **N683 Tamarack Rd**, Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4393A-22 – James E Gilbert: Create a 2.47-ac building site **at the intersection of Bakertown Rd and Pioneer Dr** from part of PIN 006-0716-2942-000 (40.703 ac), Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4394A-22 – Richard Helman: Create three new building sites, one of 1.9 ac and two of 1.89 ac, all on **Switzke Rd** in the Town of Farmington from part of PIN 008-0715-0432-004 (5.6 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4395A-22 – Connie & Jerry Wolf/Jay & Deloris Kogle Trust Property: Rezone approximately 1.5 ac of PIN 022-0613-3122-002 (15.443 ac) to add it to an existing adjacent A-3 zone owned by the Wolfs at **N2803 County Rd C**, Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4396A-22 – Harry & Pauline Stephan: Create a 2-ac lot around the home at **N4062 County Road E** from part of PIN 026-0616-1422-000 (33.965 ac) in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4397A-22 – Heidi Kabat & Wayne Meier/RNH Trust Property: Create a 3-ac lot around the home at **N7691 Newville Rd** in the Town of Waterloo from part of PIN 030-0813-3321-001 (30.25 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4398A-22 – Heidi Kabat & Wayne Meier/RNH Trust Property: Create two new 1-ac building sites from part of PIN 030-0813-3321-001 (30.25 ac) **near N7691 Newville Rd**, Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4399A-22 – Kyle Skalitzky: Create a 3-ac lot around the home & buildings at **W8968 Kenny Ln**, Town of Waterloo, from part of PIN 030-0813-1744-000 (38.859 ac) This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU2111-22 – Scott Construction Inc: Conditional use for an update to an existing non-metallic mineral extraction operation in an A-1 zone at **W7161 County Road J**. The site is on PINs 014-0614-1921-002 (9.99 ac), 014-0614-1924-001 (38.852 ac), 014-0614-1931-001 (20 ac) and 014-0614-1923-002 (21.972 ac) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance.

CU2112-22 – David & Jean Anich Trust: Conditional use for repair services in a Community zone at the **intersection of County Rd E and County Rd CI**, Town of Sullivan, on PIN 026-0616-3441-008 (0.504 ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

7. Adjourn

RESOLUTION NO. 2021-__

IN MEMORIAM – Patrick "Pat" J. Theder

WHEREAS, Patrick "Pat" J. Theder of Watertown was born on August 20, 1945, and passed away on February 1, 2022, and

WHEREAS, Pat started serving the people of Jefferson County as a firefighter and EMT, starting with the Watertown Fire Department in 1967. He was promoted to lieutenant in 1978 and then promoted to captain in 1995, and

WHEREAS, after his retirement in 1998, Pat was elected to serve as the Jefferson County Coroner and continued to serve Jefferson County as Coroner for 18 years, and

WHEREAS, Pat was known for his dedication and commitment to serving the people of Jefferson County as well as his unique sense of humor, and

WHEREAS, it is fitting for Pat Theder to be recognized by the Jefferson County Board of Supervisors for his public service, dedication, and thoughtfulness which will be missed by many.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of March 2022, does hereby extend its sincere sympathy to the family of Pat Theder along with this recognition of his service and dedication to the citizens of Jefferson County.

03-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director: MAD

PROCLAMATION 2021 – _____

Proclaiming the Week of April 10th, 2022 as Fair Housing Week

WHEREAS, it is important to reaffirm the commitment of Jefferson County regarding a person’s right to buy, sell, rent or otherwise secure housing in Jefferson County without regard to sex, race, religion, marital status, age, national origin, income or financial status in conformance with the Wisconsin Fair Housing Law and Title VIII of the Civil Rights Act of 1968, also known as the Federal Fair Housing Law, and

WHEREAS fair housing occurs when people have a wide range of housing choices based on their income and needs regardless of race, color, sex, sexual orientation, religion, national origin, ancestry, age marital status, lawful source of income, disability, family status or status as a victim of domestic abuse, sexual abuse or stalking.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Jefferson County Board of Supervisors that the Week of April 10th, 2022 shall be FAIR HOUSING WEEK in Jefferson County, commending all those who have prevailed in their struggle for fair housing and wishing success in breaking the barriers for all those who continue to struggle for fair housing.

03-08-2022

REVIEWED: County Administrator: BPW

Corporation Counsel: JBW; Finance Director:



RESOLUTION NO. 2021 - _____

Creating public-private partnerships for broadband expansion in Jefferson County

Executive Summary

Broadband has often been referred to as the infrastructure of the future impacting business investment, education access, residential attraction, and quality of life. During the development of Jefferson County’s Strategic Plan, broadband expansion to underserved and unserved parts of the County was highlighted as a key initiative for the County that impacts everyone such as rural and urban residents and business and agri-business by providing access to education and lifelong learning. The importance of broadband was reinforced through Jefferson County’s update of its Comprehensive Plan which was approved in 2021, where broadband was determined to be a demonstrated need brought forward by our communities and other stakeholders. Further, there were many lessons learned during COVID -19 related to the impact of limited internet service.

Jefferson County, under the guidance of the Broadband Working Group, has received its Broadband Forward! certification and Telecommuter Forward! certification. Further, the County engaged with broadband service providers Bertram Communications and Netwurx Internet in previous public-private partnerships for purposes of expanding broadband in Jefferson County. These partnerships resulted in the county receiving approximately \$1,118,000 in CARES Act funds to build four fixed wireless towers with Bertram Communications that also facilitated co-location of county communications systems.

Following this grant, the County continued to work on partnerships and grant opportunities for the expansion of reliable and adequate broadband in Jefferson County. This included continued efforts to look at private partners that could assist in broadband improvements. The County has reserved over 2 million dollars in American Rescue Plan Act Funds to assist in these improvements. This resolution authorizes the County Administrator to enter into a public-private partnerships with Hilbert Communications LLC/Bug Tussel, Charter/Spectrum, Edge Broadband, AT&T and other broadband service providers to look at opportunities for the continued expansion and improvement of broadband in Jefferson County through Wisconsin Public Service Commission grants, other state and federal grant programs, and collaborative efforts with private companies. The Jefferson County Broadband Working Group and Finance Committee approved this resolution at a joint meeting on March 3rd, 2022 and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Hilbert Communications, LLC (“Hilbert”), and its subsidiary broadband- wireless internet service provider company, Bug Tussel Wireless, LLC (“Bug Tussel”), Charter/Spectrum, Edge Broadband, AT&T (hereinafter the Providers) desire to commence projects consisting of the construction and operation of certain fiber optic assets to- provide the most advanced infrastructure to the unserved and underserved residents of Jefferson County, and

WHEREAS, Jefferson County desires to pursue Broadband Expansion Grants offered by and through the State of Wisconsin Public Service Commission and other grant opportunities that may be made available through state and federal government programs, and

WHEREAS, the Jefferson County Broadband Working Group considered the track record of community partnerships and the proposal to expand broadband to unserved and underserved areas of Jefferson County, and hereby recommends partnering with the Providers to pursue broadband expansion grants, and

WHEREAS, Providers and Jefferson County desire to pursue and make application for any and all grant money available for broadband coverage, and

WHEREAS, Providers and Jefferson County are willing and able to create a public private partnership to provide the latest advancements in broadband coverage, and to seek all available grants to provide and subsidize the cost of necessary broadband infrastructure.

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors, authorizes the application to the State of Wisconsin Public Service Commission for broadband expansion grants, in partnership with Providers, and further authorizes applications for additional broadband funding sources in partnership with other private partners that could assist in broadband expansion, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors authorizes the County Administrator to enter into the attached Agreement to Establish a Public-Private Partnership for the Purpose of Applying for a Broadband Expansion Grant with said Providers, substantially similar to the attached Exhibit A, and further authorizes the County Administrator to enter into agreements for public-private partnerships for the purpose of submitting grant applications that could assist with broadband expansion in Jefferson County, and

BE IT FURTHER RESOLVED that the County Administrator is authorized to do all such acts and to execute, acknowledge, and deliver all such documents necessary or desirable to fulfill the intent of this resolution.

Fiscal Note: Passage of this resolution will have no fiscal impact at this time. If Jefferson County is awarded a grant pursuant to this resolution, a separate resolution to accept the grant, authorize a new agreement with Providers, and amend the budget accordingly will be brought to the Board of Supervisors for approval.

EXHIBIT A

AGREEMENT TO ESTABLISH PUBLIC PRIVATE PARTNERSHIP FOR THE PURPOSE OF APPLYING FOR A BROADBAND EXPANSION GRANT

THIS PUBLIC PRIVATE PARTNERSHIP AGREEMENT (“Agreement”) is made this ____ day of _____, 2022 (“Effective Date”) by and between Jefferson County, Wisconsin (the “County”), a political subdivision of the State of Wisconsin, and _____ (respective provider). The County and _____ are collectively referred to as the “Parties”.

RECITALS

A. The County seeks to promote development of high-speed broadband services to unserved and underserved areas within its boundaries and believes that cooperation with private sector partners is necessary for the development of a county-wide broadband network that meets the needs of the County, its resident, and its businesses.

B. To encourage and facilitate deployment of high-speed broadband service in unserved and underserved areas within the County, the County and _____ seek to enter into a public private partnership to construct broadband infrastructure to facilitate the future development by Hilbert and/or other third-party internet service providers (the “Project”).

C. The full scope of the Project will be defined in the final partnership agreement between the Parties (“Final Partnership Agreement”).

D. The Parties intend that Hilbert, with the County as its public partner, apply to the State of Wisconsin Broadband Expansion Grant Program (“Grant Program”) to obtain a grant to be used to pay for a portion of the cost of constructing the Project.

E. The County finds the Project to be in the public interest of the residents and businesses of Jefferson County.

AGREEMENT

THE PARTIES agree as follows:

1. **Purpose.** By this Agreement, the County and _____ agree to form a public-private partnership so that Hilbert can apply to the Grant Program to obtain funds to be applied toward construction of the Project. The County agrees that, as Hilbert’s public partner, it will cooperate with _____ in preparation of the grant application.

2. **Project.** The Project will be developed by _____. The estimated cost of the Project is _____.

3. **Project Funding.** In its grant application, Hilbert shall request a grant for _____ of the estimate project cost. If the Grant is awarded and if the Project receives final approval from each Party's respective governing body, each Party agrees in principle to be responsible for a portion of the estimated project costs, subject to further review.

4. **Authorization.** Each Party represents that it has the authority to execute this Agreement.

5. **Records.** _____ shall provide the County with a copy of its application to the Grant Program at the same time the application is submitted to the PSC.

6. **Termination.** This Agreement shall become effective on the Effective Date and shall terminate if _____ grant application is unsuccessful. If the grant application is successful, this Agreement shall terminate one (1) year after the grant award or in the event that the Parties enter into a Final Partnership Agreement before the one (1) year period expires.

7. **Entire Agreement.** There are no representations or understandings of any kind not stated in this Agreement.

8. **Governing Law.** This Agreement shall be governed by the laws of the State of Wisconsin.

9. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Referred By:
Broadband Working Group and
Finance Committee

03-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director: _MAD

RESOLUTION NO. 2021 - _____

Authorizing creation of a public-private partnership with Hilbert Communications, LLC to explore Financing options for broadband expansion throughout Jefferson County

Executive Summary

Broadband has often been referred to as the infrastructure of the future impacting business investment, education access, residential attraction, and quality of life. During the development of Jefferson County's Strategic Plan, broadband expansion to underserved and unserved parts of the County was highlighted as a key initiative for the County that impacts everyone such as rural and urban residents and business and agri-business by providing access to education and lifelong learning. The importance of broadband was reinforced through Jefferson County's update of its Comprehensive Plan which was approved in 2021, where broadband was determined to be a demonstrated need brought forward by our communities and other stakeholders. Further, there were many lessons learned during COVID -19 related to the impact of limited internet service.

Jefferson County, under the guidance of the Broadband Working Group, has received its Broadband Forward! certification and Telecommuter Forward! certification. Further, the County engaged with broadband service providers Bertram Communications and Netwurx Internet in previous public-private partnerships for purposes of expanding broadband in Jefferson County. These partnerships resulted in the county receiving approximately \$1,118,000 in CARES Act funds to build four fixed wireless towers with Bertram Communications that also facilitated co-location of county communications systems.

Jefferson County continues its efforts to work with partners to find opportunities through grants to assist in expansion of broadband. Although there is a demonstrated need for broadband in Jefferson County, recent changes to Wisconsin Public Service Commission maps, indicate that there is sufficient broadband service available for the residents of Jefferson County. As a result, Jefferson County has an additional challenge to overcome this determination when seeking state grant funds. There is clearly a need for expanded broadband service within Jefferson County today and there is growing concern about the impacts of not having broadband service available to our residents and businesses as they strive to live, work, learn and grow.

Jefferson County staff have been working with Bug Tussel and its parent entity Hilbert Communications on financing options in addition to grants, which would provide countywide broadband to homes as well as additional wireless service and increased cellular service with data. Five counties, led by Fond du Lac County, have taken the steps to authorize this financing option in 2021. The conceptual framework was introduced to the Broadband Working Group on February 3, 2022, with additional discussion and approval on March 3, 2022, to continue action to move forward with this financing option.

This financing option utilizes revenue debt/conduit debt that is authorized by public entities. Fond du Lac County serves as the issuing county with participating counties, such as Jefferson County,

serving as a guarantor for these funds. Bug Tussel would be the primary borrower and responsible for debt payments. This financing would be further secured by Hilbert Communications, with a final guarantee by Jefferson County. Jefferson County would receive 40 annual basis points for being the guarantor. Any costs incurred by Jefferson County using this financing option are subject to reimbursement by Bug Tussel and Hilbert Communications. The total estimated project cost is between \$11 and \$15 million.

The proposed partnership would facilitate the construction of three towers, installation of 188 miles of fiber, and the interconnection of Jefferson County communication systems and other county facilities. This fiber network would provide the backbone for installation of fiber directly to buildings and homes as well as providing additional fixed wireless access and enhanced cellular coverage.

The next round of partnerships with Bug Tussel/Hilbert are poised to be finalized by July of 2022. Construction would expect to begin in late winter of 2022 or spring of 2023, with main infrastructure completed approximately six months after the start of construction, and service provided to end users within 12 to 18 months.

Finally, there is a potential partnership opportunity to co-locate fiber infrastructure called point of presence on county property at county highway satellite facilities that would assist in interconnectivity, bandwidth and redundancy for emergency communications. The Jefferson County Broadband Working Group and Finance Committee approved this resolution at a joint meeting on March 3rd, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the need for broadband has been a key action step in the Jefferson County Strategic Plan and the Jefferson County Comprehensive Plan, and

WHEREAS, Jefferson County has continued to work on efforts through development of partnerships and grant applications to provide reliable and sufficient broadband to its residents, stakeholders and others due to quality of life, education, access to healthcare and economic development, and

WHEREAS, the County feels a significant public interest exists to work with Bug Tussel and Hilbert Communications to develop a financial model that accelerates opportunities to expand broadband to include fiber, fixed wireless, and cellular service in Jefferson County, and

WHEREAS, the fiber backbone will provide redundant fiber systems for county emergency operations and other public needs by providing 24 pairs of dark fiber for county use, and

WHEREAS, Jefferson County has allocated American Rescue Plan Act dollars towards broadband, which may be utilized to accelerate additional broadband service to Jefferson County upon final design efforts with Hilbert.

NOW THEREFORE IT BE RESOLVED, that the Jefferson County Administrator is authorized to continue efforts to coordinate with Hilbert Communications to develop a final plan and budget for broadband financing options with an anticipated completion date of July, 2022.

BE IT FURTHER RESOVLED, the County Administrator is authorized to engage with bond counsel and financial advisors to assist in the preparation of appropriate documents for consideration, and

BE IT FURTHER RESOLVED, the County Administrator is authorized to engage with Hilbert Communications for potential co-location of point of presence facilities on county property and inclusion as part of the total project to be financed.

Fiscal Note: Passage of this resolution will have no fiscal impact at this time. If Jefferson County is awarded a grant pursuant to this resolution, a separate resolution to accept the grant, authorize a new agreement with Providers, and amend the budget accordingly will be brought to the Board of Supervisors for approval.

Referred By:
Broadband Working Group and
Finance Committee

03-08-2022

REVIEWED: County Administrator: BPW Corporation Counsel: JBW Finance Director:



RESOLUTION NO. 2021- _____

Designating Official Jefferson County Newspaper

Executive Summary

Every two years Jefferson County enters into a contract with a local newspaper to serve as the County’s official newspaper for the publication of County Board proceedings and other necessary legal publications as required by Wisconsin Statutes. The existing contract with the *Daily Jefferson County Union* and the *Watertown Daily Times* as the official Jefferson County newspapers, expires on April 18, 2022. The Executive Committee solicited proposals from APG Media of Southern Wisconsin, which owns the *Daily Jefferson County Union* and the *Watertown Daily Times*, to be the County’s official newspaper for the next two years commencing April 19, 2022 and ending April 15, 2024. APG Media of Southern Wisconsin submitted 3 bids: one bid for publishing in the *Daily Jefferson County Union*; one bid for publishing in the *Watertown Daily Times*, and one bid for publishing in both newspapers. All bids include online posting. After reviewing the bids and considering the costs of publication and the circulation of each newspaper in Jefferson County, the Executive Committee voted to forward this resolution to the County Board to designate the *Daily Jefferson County Union* as the official Jefferson County newspaper for the 2022-2024 term. The Executive Committee also recommended allowing County staff to determine the most cost effective per line publication rate (9 point font or 6.5 point font) and allowing staff to publish in both newspapers when necessary to reach subscribers in the Watertown area.

WHEREAS, the Executive Committee has solicited proposals from APG Media of Southern Wisconsin, which owns the *Daily Jefferson County Union* and the *Watertown Daily Times*, to serve as the County’s official newspaper for the next two years commencing April 19, 2022, and

WHEREAS, APG Media of Southern Wisconsin, submitted three bids as follows:

Bid #1	Bid #2	Bid #3
Daily Jefferson County Union	Watertown Daily Times	Printed in Both Papers
\$1.04 per published line – 9 pt font	\$1.04 per published line – 9 pt font	\$1.24 per published line – 9 pt font
\$1.179 per published line – 6.5 pt font	\$1.179 per published line – 6.5 pt font	\$2.358 per published line – 6.5 font

WHEREAS, printing in the *Daily Jefferson County Union* will reach 4350 Jefferson County households, and

WHEREAS, printing in the *Watertown Daily Times* will reach 2650 Jefferson County households, and

WHEREAS, printing in both the *Daily Jefferson County Union* and the *Watertown Daily Times* will reach 7,000 Jefferson County households, and

NOW, THEREFORE, BE IT RESOLVED that the *Daily Jefferson County Union*, owned by APG Media of Southern Wisconsin, is hereby designated the County's official newspaper commencing in April 2022 and ending in April 2024, with County staff determining the most cost effective per line publication rate (9 point font or 6.5 point font) and publishing in both newspapers when necessary to reach subscribers in the Watertown area.

Fiscal Note: It is anticipated that the fiscal impact of this resolution will remain within the current budgeted amount based on 2020-2022 publication requirements.

Referred By:
Executive Committee

3-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director:



RESOLUTION NO. 2021-_____

Authorizing year-end requests to carry over budget appropriations from fiscal year 2021 to fiscal year 2022 and amending the 2022 budget

Executive Summary

At year end, departments are required to submit carryover requests for funds that are unspent. If the County Administrator approves the request, it is reviewed by the Finance Committee and acted on by the County Board for approval. There is a total of \$54,853,172.99 proposed to be carried over from fiscal year 2021 to fiscal year 2022, and of this amount, \$23,232,555.36 requires County Board approval. The Finance Committee recommends that funds of \$23,232,555.36 be carried over from fiscal year 2021 to fiscal year 2022. The Finance Committee also recommends the following 2022 budget amendments for staffing changes and grant acceptance:

Staff change:	Additional Cost	Funding Source
Move ½ Highway Operations Manager position to Administration	-	N/A
Unfund Register in Probate and create Judicial Assistant	5,131	Contingency/Unused budget from vacancies
Create Recruitment and Retention Specialist	66,246	ARPA
Create Psychotherapist position	71,496	Donations/Insurance Recovery
Create HSP I/Opioid Case Manager	56,298	Opioid Settlement
Create Behavioral Health Division Manager	99,020	Applied Fund Balance - Human Services
Increase Crisis Stabilization Worker to full time/reduce pool hours	28,468	Applied Fund Balance - Human Services
Create Intake Worker	63,414	Donations
Create Administrative Assistant II	28,901	Donations/Applied Fund Balance - Human Services
Create ADRC Specialist	56,298	State Aid/Applied Fund Balance - Human Services

Grant:	Amount	Programmatic Purpose
State Tourism Grant - Fair Park	242,000	Upgrades to Activity Center and campsites
Child Support	17,397	Computer Equipment
Occupant Restraint Grant - Sheriff	23,295	Overtime for seat belt enforcement
Speeding Grant - Sheriff	40,000	Overtime for speeding enforcement
Producer-led Watershed Grant - Land and Water Conservation	21,522	Non-point source pollution abatement

The Finance Committee considered this resolution at its March 3, 2022, meeting and recommended forwarding to the County Board for approval. The Executive Committee and Human Resources Committee also reviewed this resolution examining each committee’s area of responsibility as established in the County Board rules and agrees with the Finance Committee’s recommendation to forward to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the joint Executive, Human Resources and Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the joint Executive, Human Resources and Finance Committee minutes of March 3, 2022 as follows:

Fund Type Request	Description	Requested	Non-lapsing Amount
Governmental funds	Non-spendable	\$ 2,861,666.88	
Governmental funds	Spendable, restricted	4,178,826.61	4,178,826.61
Governmental funds	Spendable, committed	<u>13,130,676.80</u>	13,130,676.80
Governmental funds	Total	<u>\$ 20,171,170.29</u>	
Proprietary funds	Capital net position	\$ 24,229,582.25	
Proprietary funds	Restricted net position	212,413.11	212,413.11
Proprietary funds	Non-restricted net position	<u>10,101,878.56</u>	10,101,878.56
Proprietary funds	Total	<u>\$ 34,682,002.70</u>	

WHEREAS, the joint Executive, Human Resources and Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2022 in the amounts listed above, and

WHEREAS, the joint Executive, Human Resources and Finance Committee recommends certain staffing changes for the 2022 fiscal year as described in the Executive Summary, and

WHEREAS the joint Executive, Human Resources and Finance Committee recommends approving the acceptance of the grants as listed in the Executive Summary, and

WHEREAS, the joint Executive, Human Resource and Finance Committee recommends amending the plan for spending the American Rescue Plan Act funding as noted in the attachment to this resolution.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 3, 2022, and referenced above, totaling \$23,232,555.36, are designated as non-lapsing in the 2021 budget and carried over to the 2022 departmental budgets which are hereby amended in the respective amounts.

BE IT FURTHER RESOLVED that the 2022 budget be amended to move the .5 Full-Time Equivalent position of Highway Operations Manager from the Highway Department to the Administration Department; create a Judicial Assistant position in the Clerk of Courts Department, create a Recruitment and Retention Specialist position in the Human Resources Department; create a Psychotherapist position in the Human Services Department; create an HSP/Opioid Case Manager position in the Human Services Department; create a Behavioral Health Division Manager position in the Human Services Department; increase a Crisis Stabilization Worker position to 1 full-time equivalent in the Human Services Department; create an Intake Worker position in the Human Services Department; create an Administrative Specialist II position in the Human Services Department; and create an Aging and Disability Resource Center Specialist position in the Human Services Department; the additional costs and funding sources for those costs are described in the Executive Summary with further details in the attachment hereto.

BE IT FURTHER RESOLVED that the 2022 budget be amended for the acceptance of the following grants that were not included in the original 2022 budget; State Tourism Grant for Fair Park upgrades, \$242,000; Child Support grant for computer equipment, \$17,397; Sheriff's Office grants for Occupant Restraint and Speeding enforcement, \$23,295 and \$40,000 respectively; and Land and Water Conservation Department for Producer-led Watershed Grant - \$21,522.

BE IT FURTHER RESOLVED that the spending plan for American Rescue Plan Act funding be amended in accordance with the attachment to this resolution.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) of thirty (30) affirmative votes for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net position represents items that are depreciated along with land (which is not depreciated). Restricted net position relates to municipal deposits for subsequent year work by the County. Non-restricted net position includes both required items and discretionary items.

Requested By:
Finance Committee

03-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director: 

**JEFFERSON COUNTY
CARRYOVER REQUESTS - 2021 TO 2022**

Note: When it states "as for 2022 budget" this is what is in the 2022 budget that was estimated as carryover, there may be another line item to adjust that amount to actual.								
Department	Bus Unit	Acct #	Proj	Explanation	County Administrator Recommendation			Total
					Non-Spendable Fund Bal	Restricted	Assigned	
General Rev and Exp	11001	130*		Long-term receivables and delinquent property taxes	1,642,897.63			
General Rev and Exp	11001	1610*		Inventory	25,341.37			
General Rev and Exp	11001	1620*		Prepaid assets	946,728.01			
General Rev and Exp	11001	594808		Resolution 2015-36 Purchase Park Land of of County Hwy A			34,122.00	
General Rev and Exp	11001	594808		Resolution 2016- Purchase Property at 302 & 304 S Center and 201 E Dodge St			9,882.26	
General Rev and Exp	11001	521219		Carry forward professional services budget			12,451.94	
General Rev and Exp	11001	611104		Courthouse Project Reserve (\$1 mil Techonology; \$1 mil FFE; \$625,000 (parking lot, Storage Building)			2,635,000.00	
General Rev and Exp	11002	599908		COVID recovery - non-Health Department related			500,000.00	
General Rev and Exp	11002	599908		Organizational projects - evaluation restructuring/codification of policies and ordinances			100,000.00	
General Rev and Exp	11002	599908		Courthouse/Interurban Trail seed funds (look at chaning to Phase 3 match)			750,000.00	
General Rev and Exp	11002	599908		Series 2013A Highway Bond - Prepay April 1 2023			2,090,000.00	
General Rev and Exp	11002	599908		Health Insurance Reserve			500,000.00	
General Rev and Exp	11003	699700		Revolving Loan Fund carryover			567,958.22	9,814,381.43
Administration	11101	521219		Payment to United Way			30,000.00	
Administration	11101	532325		Professional Development carryover			3,294.60	
Administration	11101	521219		WEDC Housing Study			17,500.00	50,794.60
Central Services	11201	594822		Replace jail door operator system			202,715.00	202,715.00
Clerk of Courts	11401	521219		Additional funds needed to resolve cases carrying over from 2020/2021			75,000.00	
Clerk of Courts	11401	529183		Additional funds needed to resolve cases carrying over from 2020/2021			10,000.00	
Clerk of Courts	11408	521219		Additional funds needed to resolve cases carrying over from 2020/2021			4,875.00	
Clerk of Courts	11408	529160		Additional funds needed to resolve cases carrying over from 2020/2021			4,860.98	94,735.98
County Board	11602	593409		Remaining 2017 budget for Literacy Council			2,500.00	
County Board	11603	699700		Historical Commission restricted funds carried forward from 2019		5,367.39		7,867.39
County Clerk	11705	699700		Adjust beginning carryover to actual amount		(6.50)		
County Clerk	11705	699700		Budgeted carryover for 2022		0.00		(6.50)
Economic Development	11901	699701		JCEDC vested benefit reserve budgeted for 2022		34,125.50		
Economic Development	11901	699701		Adjust beginning vested benefit carryover to actual amount		(1,198.00)		
Economic Development	11901	699700		Budgeted operating carryover for 2022		259,358.24		
Economic Development	11901	699700		Adjust beginning operating carryover to actual amount		26,314.53		
Economic Development	11901			County Contribution - Transition			75,000.00	
Economic Development	11902	699701		Homeowner vested benefit reserve budgeted for 2022		6,855.23		
Economic Development	11902	699701		Adjust beginning vested benefit carryover to actual amount		1,130.39		
Economic Development	11902	699700		Budgeted carryover for 2022		105,533.52		
Economic Development	11902	699700		Adjust beginning carryover to actual amount		24,445.92		531,565.33
Emergency Mgmt	12003	699992		Matching funds for Flood Mitigation Plan			300,000.00	
Emergency Mgmt	12006	699992		Revenue from Hazmat-Train Derailment-Replace supplies			7.85	300,007.85
Fair Park	12101	521219		Feasibility study			30,000.00	
Fair Park	12101	594810		Carryall utility cart not purchased in 2021			16,000.00	
Fair Park	12101	594810		Replace doors and windows not purchased in 2021			18,000.00	
Fair Park	12101	591810		Security cameras not purchased in 2021			10,000.00	
Fair Park	12101	594821		Blacktop seal coating not purchased in 2021			25,000.00	
Fair Park	12103	699800		Adjust beginning carryover to actual amount		35,416.77		
Fair Park	12103	699800		Budgeted carryover for 2022		0.00		134,416.77
Finance Department	12201	594818		Munis Upgrade including Enterprise Asset Management			160,000.00	160,000.00

**JEFFERSON COUNTY
CARRYOVER REQUESTS - 2021 TO 2022**

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable Fund Bal	Restricted	Assigned	Total
Human Resources	12301	521219		Assistance with Personnel Ordinance			7,880.00	
Human Resources	12301	521228		Labor negotiations			6,000.00	
Human Resources	12301	521219		Outside labor counsel			3,000.00	
Human Resources	12301	594818		ERP System (Tyler Munis)			11,000.00	
Human Resources	12301	521228		Training and professional development for County staff			5,000.00	32,880.00
Land Conservation	12404	699700	24404	Multi-Discharger funds		24,153.72		
Land Conservation	12404	529299	24404	Add \$24,153.72 to Purchased Care and Services				
Land Conservation	12407	699700		Adjust beginning carryover to actual amount			(4,989.20)	
Land Conservation	12407	699800		Farmland Preservation, capital as per 2019 budget			135,756.69	154,921.21
Land Information	12503	699700		Adjust beginning carryover to actual amount		155,262.36		
Land Information	12503	699700		Budgeted carryover for 2022		120,428.94		275,691.30
MIS	77001	531307		Office 365 licenses			59,670.00	
MIS	77001	521220		Security Assessment - FRSecure			32,500.00	92,170.00
Parks Department	12801	594821		Pohlman Park Silo Improvements			8,800.00	
Parks Department	12801	594810		Replace 2007 Ford F-250			54,000.00	
Parks Department	12801	594810		Replace mower hauler trailer			9,500.00	
Parks Department	12804	594822		Replace Korth Park Shelter Curtains			20,000.00	
Parks Department	12808	594821		Holtzhueter State Park parking lot resurface			10,000.00	
Parks Department	12811	594821		Dog Park - update entrance 2 and 3			36,000.00	
Parks Department	12802	699800		Carol Liddle estate funds,budgeted carryover for 2022		58,562.13		
Parks Department	12802	699800		Adjust beginning carryover to actual amount		50.23		
Parks Department	12803	699700		Remaining Carlin Weld Parks funds, restricted by source		4,523.71		
Parks Department	12804	699700		Acquisition of land adjacent to Korth Park			112,500.00	
Parks Department	12805	699700		Adjust beginning carryover to actual amount			1,573.35	
Parks Department	12805	699700		Carnes Park Development funds as per 2022 budget			257,406.18	
Parks Department	12805	699700	28151	Henessy Memorial			5,000.00	
Parks Department	12805	699700	28152	Hovel Memorial			1,050.00	
Parks Department	12805	699700	28153	Carnes East Building Restoration			10,000.00	
Parks Department	12805	699700	28154	Mary Adams future land acquisition/improvements to birding			10,000.00	
Parks Department	12805	699700	28155	Linton Memorial			950.00	
Parks Department	12805	699700	28156	Mason Memorial			10,410.00	
Parks Department	12807	699700		Remaining Garman Nature Preserve, budgeted carryover for 2022		28,000.00		
Parks Department	12807	699700		Adjust beginning carryover to actual amount		10,596.60		
Parks Department	12808	699700		Glacial Heritage, budgeted carryover for 2022		4,436.42		
Parks Department	12808	699700		Adjust beginning carryover to actual amount		15,000.00		
Parks Department	12810	699800	28102	Mountain bike park		4,056.24		
Parks Department	12810	699700	28101	TAP Grant matching funds/Phase III Interurban Trail			479,840.92	
Parks Department	12810	421099	28101	Budget adjustment for Interurban Trail capital expense - 1,216,564.87				
Parks Department	12810	594821	28101	Budget adjustment for Interurban Trail capital revenue- 620,347.48				
Parks Department	12811	699992		Remaining Dog Park funds as per 2022 budget			39,410.05	
Parks Department	12811	699992		Adjust beginning carryover to actual amount			52,046.83	
Parks Department	12813	521220		Flood Mitigation Property Management Plan			35,000.00	
Parks Department	12826	699700		(Upper) Rock Lake Park Mountain Bike Park Donation			500.00	1,279,212.66
Planning/Zoning	12902	699700		Adjust beginning carryover to actual amount		25,088.06		
Planning/Zoning	12902	699700		Solid Waste funds as per 2021 budget		246,156.92		271,244.98
Register of Deeds	13001	591818		Back indexing			150,390.00	

**JEFFERSON COUNTY
CARRYOVER REQUESTS - 2021 TO 2022**

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable Fund Bal	Restricted	Assigned	Total
Sheriff Department	13101	531317		Ammunition			6,224.68	
Sheriff Department	13101	531317		Ammunition			1,247.74	
Sheriff Department	13101	531314		COBAN in squad video camera system			3,845.00	
Sheriff Department	13101	594818		CIS Server Project			4,892.50	
Sheriff Department	13101	594818		Tracs software project			7,500.00	
Sheriff Department	various			Adjust for denied expenses			(75,390.00)	
Sheriff Department	13103	531303	90030	Communications upgrade project - ongoing licensing and support			627,550.70	
Sheriff Department	13103	594810	90030	Communications upgrade project - consultant balance			78,671.25	
Sheriff Department	13105	594819		Fencing at shooting range			20,000.00	
Sheriff Department	13106	521219		PREA audit for Jail			5,000.00	
Sheriff Department	13106	699700	31602	Jail health fund reserve			100,000.00	
Sheriff Department	13108	699700		Jail assessment funds restricted by Wisconsin Statutes per 2022 budget		238,008.87		
Sheriff Department	13108	699700		Adjust beginning carryover to actual amount		(45,943.72)		
Sheriff Department	13109	699992	31901	Remaining restricted donations -- K-9 related per 2022 budget		0.00		
Sheriff Department	13109	699992	31901	Adjust beginning carryover to actual amount		58,981.64		
Sheriff Department	13109	699992	31902	Remaining restricted donations -- Community Program per 2022 budget		0.00		
Sheriff Department	13109	699992	31902	Adjust beginning carryover to actual amount		9,884.91		
Sheriff Department	13109	699992	31904	Remaining restricted donations -- Honor Guard per 2022 budget		0.00		
Sheriff Department	13109	699992	31904	Adjust beginning carryover to actual amount		3,463.89		
Sheriff Department	13109	699992	31906	Remaining restricted donations -- Tactical Air Wing per 2022 budget		94.00		
Sheriff Department	13109	699992	31907	Remaining restricted donations -- Dive Team per 2022 budget		0.00		
Sheriff Department	13109	699992	31907	Adjust beginning carryover to actual amount		6,340.36		
Sheriff Department	13109	699992	31908	Remaining restricted donations -- DTF (included in 2022 budget)		624.19		
Sheriff Department	13110	699992		Funds restricted by source -- Drug Education as per 2022 budget		1,688.99		
Sheriff Department	13110	699992		Adjust beginning carryover to actual amount		0.99		
Sheriff Department	13111	699992		Funds restricted by source -- Drug Restitution as per 2022 budget		8,617.50		
Sheriff Department	13111	699992		Adjust beginning carryover to actual amount		1,385.16		
Sheriff Department	13112	699992		Funds restricted by source -- Vehicle Forfeiture as per 2022 budget		13,998.71		
Sheriff Department	13112	699992		Adjust beginning carryover to actual amount		0.00		
Sheriff Department	13113	699992		Funds restricted by source -- Drug Task Force - 2022 budget		0.00		
Sheriff Department	13113	699992		Adjust beginning carryover to actual amount		2,034.83		
Sheriff Department	13114	699992		Funds restricted by source -- Federal Forfeitures as per 2022 budget		184,895.51		
Sheriff Department	13114	699992		Adjust beginning carryover to actual amount		36,379.46		
Sheriff Department	13115	699992		Funds restricted by source -- CEASE Marijuana as per 2022 budget		201.00		
Sheriff Department	13116	699992		Funds restricted by source -- State Forfeitures as per 2022 budget		36,424.82		
Sheriff Department	13116	699992		Adjust beginning carryover to actual amount		21.56		1,336,644.54
UW Extension	13301	594813		LVT Flooring for lower level			11,500.00	
UW Extension	13301	594813		Upgrade technology in Rooms 8 and 9			8,000.00	
UW Extension	13302	699700		UWEX Program as per 2022 budget			988.48	
UW Extension	13302	699700		Adjust beginning carryover to actual amount			0.00	
UW Extension	13303	699700		Remaining funds Agricultural program as per 2022 budget			6,308.54	
UW Extension	13303	699700		Adjust beginning carryover to actual amount			0.00	
UW Extension	13303780	699700		Remaining funds Master Gardener Program as per 2022 budget			2,610.67	
UW Extension	13303780	699700		Adjust beginning carryover to actual amount			0.00	
UW Extension	13303781	699700		Pesticide Programs as per 2022 budget			6,214.23	
UW Extension	13303781	699700		Adjust beginning carryover to actual amount			0.00	
UW Extension	13303782	699700		Tractor Safety Program as per 2022 budget			4,255.24	
UW Extension	13303782	699700		Adjust beginning carryover to actual amount			0.00	39,877.16
Veterans Services	13402	699992		Gift card inventory reserve	5,850.00			
Veterans Services	13402	699992		Budgeted carryover for 2022			0.00	
Veterans Services	13402	699992		Adjust beginning carryover to actual amount			22,519.92	28,369.92
Fleet Management	71000	594811		Fleet modernization			500,000.00	500,000.00
General Fund Totals					2,620,817.01	1,750,760.99	11,086,301.62	15,457,879.62

**JEFFERSON COUNTY
CARRYOVER REQUESTS - 2021 TO 2022**

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable Fund Bal	Restricted	Assigned	Total
Health Department	24	351300		Prepaid asset reserve (Prepaid Health Ins paid by Employer)	16,123.47			
Health Department	24	354900		Working capital (3 Month Operating Expense)		622,515.00		
Health Department	24	351000		Restricted for Health Department services		27,177.05		
Health Department	4122	699999		Drug Free Communities Grant		39,349.01		
Health Department	4123	699999		Drug Free Coalition donations		3,733.47		
Health Department	4126	699999		Non-grant related funding		44,114.00		753,012.00
Human Services	25	353100		Prepaid asset reserve	224,726.40			
Human Services	63020911	531344	66001	Donation Account - Mental Health Recovery		1,424.79		
Human Services	63020911	531344	66002	Donation Account - Zero Suicide		2,103.41		
Human Services	63020911	531344	66003	Donation Account - Diversity Committee		(861.00)		
Human Services	65060900	531344	66009	Donation Account - C&F Basket Sale		429.00		
Human Services	65060900	531344	66011	Donation Account - Child Abuse		10,536.37		
Human Services	65060900	531344	66012	Donation Account - Child/Family		1,889.60		
Human Services	65060900	531344	66015	Donation Account - Homeless Families		500.00		
Human Services	65060900	531344	66016	Donation Account - Foster Parents		1,316.39		
Human Services	65060900	531344	66017	Donation Account - FP Recruit		2,811.07		
Human Services	65050900	531344	66018	Donation Account- Juvenile Justice		1,671.30		
Human Services	65070900	531344	66019	Donation Account - Wrap/PSSF		4,358.78		
Human Services	65050900	531344	66021	Donation Account - Sports Scholarship		144.00		
Human Services	65070900	531344	66022	Donation Account - Books for Babies		271.23		
Human Services	63020911	531344	66025	Donation Account - CSP		(106.27)		
Human Services	63020911	531344	66027	Donation Account - CCS		1,883.22		
Human Services	65070900	531344	66030	Donation Account - United Way Truancy Project		2,836.00		
Human Services	65070900	531344	66031	Donation Account - Talk Read Play		(151.81)		
Human Services	62690948	531344	66048	Donation Account - ADRC		100.00		
Human Services	66693051	511210	65051	ES retirement overlap - Wages			3,900.10	
Human Services	66693051	514141	65051	ES retirement overlap - FICA			291.60	
Human Services	66693051	512142	65051	ES retirement overlap - WRS			253.51	
Human Services	66693051	512144	65051	ES retirement overlap - Health Ins			1,383.49	
Human Services	66693051	512145	65051	ES retirement overlap - Life Ins			1.00	
Human Services	66693051	512151	65051	ES retirement overlap - Health Savings			104.17	
Human Services	66693051	512173	65051	ES retirement overlap - Dental Ins			92.00	
Human Services	66693051	472010	65051	ES retirement overlap - Revenue			(3,012.94)	
Human Services	61169900	594810	65210	Hotel style remodel - lunchroom			35,000.00	
Human Services	63025011	511210	65027	Emerg Help - CCS Wages			10,200.00	
Human Services	63025011	514141	65027	Emerg Help - CCS FICA			780.30	
Human Services	63025011	455403	65027	CCS revenue			(10,980.30)	
Human Services	61169900	511210	65190	Emerg Help - Records Wages			4,600.00	
Human Services	61169900	514141	65190	Emerg Help - Records Wages			351.90	
Human Services	62694000	511210	65158	Emerg Help - APS Wages			15,100.00	
Human Services	62694000	514141	65158	Emerg Help - APS FICA			1,155.15	
Human Services	61169900	511210	65190	Emerg Help - Fiscal Wages			13,000.00	
Human Services	61169900	514141	65190	Emerg Help - Fiscal FICA			994.50	
Human Services	66693051	511210	65051	Emerg Help - ES Wages			3,400.00	
Human Services	66693051	514141	65051	Emerg Help - ES FICA			260.10	
Human Services	66693051	472010	65051	Emerg Help - ES revenue			(1,830.05)	
Human Services	61690987	594950	63001	Carryover reserve			1,000,000.00	
Human Services	63029011	554504	65000	Central Wisconsin Center placements			114,784.80	
Human Services	61169900	531303	65200	Signature pads for CCS CHR			8,750.00	
Human Services	61169900	594822	65210	Capital flooring - Workforce stairs			5,900.00	
Human Services	61169900	594822	65210	Capital flooring - Workforce lobby			14,000.00	
Human Services	61169900	594822	65210	Capital flooring - Downstairs play area			11,000.00	
Human Services	61169900	594822	65210	Capital flooring - Clinic/ADRC			10,000.00	
Human Services	61169900	594822	65210	Capital - Hillside water dispenser			5,600.00	
Human Services	61169900	594822	65210	Capital - ceiling			15,000.00	
Human Services	61169900	531314	65200	Project YES area remodel			15,000.00	
Human Services	63022011	532325	65000	Training - Judicial Mental Health Summit Out of State (Lodging and Travel)			1,900.00	
Human Services	64025011	532325	63027	Training - FCT Out of State			3,750.00	
Human Services	63022011	532325	65000	Training - Team CBT			19,500.00	
Human Services	61169900	531348	65200	Training - Crucial Conversations			8,250.00	
Human Services	65069900	532325	65001	Training - MI for staff			20,000.00	
Human Services	62081700	532325	63010	Training removed from 2022 budget			275.00	

JEFFERSON COUNTY
CARRYOVER REQUESTS - 2021 TO 2022

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable Fund Bal	Restricted	Assigned	Total
Human Services	62081700	532336	63010	Training removed from 2022 budget			250.00	
Human Services	62082048	532325	65047	Training removed from 2022 budget			460.00	
Human Services	62082048	532325	65048	Training removed from 2022 budget			1,005.00	
Human Services	62082048	532332	65046	Training removed from 2022 budget			500.00	
Human Services	62082048	532336	65046	Training removed from 2022 budget			250.00	
Human Services	62082048	532336	65048	Training removed from 2022 budget			1,200.00	
Human Services	62084077	532325	65077	Training removed from 2022 budget			300.00	
Human Services	63025011	532325	65025	Training removed from 2022 budget			2,500.00	
Human Services	63025011	532325	65027	Training removed from 2022 budget			5,000.00	
Human Services	63025011	532332	65025	Training removed from 2022 budget			3,000.00	
Human Services	65013000	532325	65175	Training removed from 2022 budget			1,950.00	
Human Services	65013000	532332	65175	Training removed from 2022 budget			525.00	
Human Services	65013000	532336	65175	Training removed from 2022 budget			2,810.00	
Human Services	65053000	532325	65005	Training removed from 2022 budget			1,350.00	
Human Services	65053000	532336	65005	Training removed from 2022 budget			1,800.00	
Human Services	65069900	532325	65001	Training removed from 2022 budget			3,000.00	
Human Services	65069900	532332	65001	Training removed from 2022 budget			1,200.00	
Human Services	63022011	532325	65000	Training removed from 2022 budget			2,625.00	
Human Services	63027011	511210	65003	LH crisis worker - elimiate 2 PT and create 1 FT			2,043.83	
Human Services	63027011	514141	65003	LH crisis worker - elimiate 2 PT and create 1 FT			156.35	
Human Services	63027011	512142	65003	LH crisis worker - elimiate 2 PT and create 1 FT			2,656.98	
Human Services	63027011	512144	65003	LH crisis worker - elimiate 2 PT and create 1 FT			16,601.94	
Human Services	63027011	512145	65003	LH crisis worker - elimiate 2 PT and create 1 FT			12.00	
Human Services	63027011	512173	65003	LH crisis worker - elimiate 2 PT and create 1 FT			1,104.00	
Human Services	63027011	512151	65003	LH crisis worker - elimiate 2 PT and create 1 FT			1,250.00	
Human Services	65054000	511210	65067	Prevention worker - Wages			32,883.07	
Human Services	65054000	514141	65067	Prevention worker - FICA			2,492.29	
Human Services	65054000	512142	65067	Prevention worker - WRS			2,137.40	
Human Services	65054000	512144	65067	Prevention worker - Health			11,067.96	
Human Services	65054000	512145	65067	Prevention worker - Life			8.00	
Human Services	65054000	512151	65067	Prevention worker - Health Savings			833.33	
Human Services	65054000	512173	65067	Prevention worker - Dental			736.00	
Human Services	65054000	485200	65067	Prevention worker - Revenue			(8,637.49)	
Human Services	63028011	511210	65007	EMH crisis worker - Wages			38,395.12	
Human Services	63028011	514141	65007	EMH crisis worker - FICA			2,915.61	
Human Services	63028011	512142	65007	EMH crisis worker - WRS			2,495.68	
Human Services	63028011	512144	65007	EMH crisis worker - Health			11,067.96	
Human Services	63028011	512145	65007	EMH crisis worker - Life			8.00	
Human Services	63028011	512151	65007	EMH crisis worker - Health Savings			833.33	
Human Services	63028011	512173	65007	EMH crisis worker - Dental			736.00	
Human Services	63028011	485200	65007	EMH crisis worker - Revenue			(56,451.70)	
Human Services	65013000	511210	65040	CLTS Admin - Wages			29,067.41	
Human Services	65013000	514141	65040	CLTS Admin - FICA			2,033.53	
Human Services	65013000	512142	65040	CLTS Admin - WRS			1,889.87	
Human Services	65013000	512144	65040	CLTS Admin - Health			11,897.71	
Human Services	65013000	512145	65040	CLTS Admin - Life			8.00	
Human Services	65013000	512151	65040	CLTS Admin - Health Savings			833.33	
Human Services	65013000	512173	65040	CLTS Admin - Dental			736.00	
Human Services	65013000	421001	65040	CLTS Admin - Revenue			(20,000.00)	
Human Services	63022011	511110	65000	BH Manager - Salary			50,044.80	
Human Services	63022011	514141	65000	BH Manager - FICA			3,828.43	
Human Services	63022011	512142	65000	BH Manager - WRS			3,378.02	
Human Services	63022011	512144	65000	BH Manager - Health			8,300.94	
Human Services	63022011	512145	65000	BH Manager - Life			6.00	
Human Services	63022011	512151	65000	BH Manager - Health Savings			625.00	
Human Services	63022011	512173	65000	BH Manager - Dental			552.00	
Human Services	63022011	511210	65000	Outreach worker for Opioid - 14 hours of peer support per month that isnt funded at treatment court			4,042.00	
Human Services	61169900	531303	65200	Zoom			24,000.00	
Human Services	61169900	531303	65200	DocuSign			64,400.00	
Human Services	61169900	531303	65200	Other IT			5,000.00	
Human Services	65063000	529299	65001	Infant MH for CPS			24,000.00	
Human Services	65013000	555506	65175	B3 program increase			7,500.00	
Human Services	65013000	555507	65175	B3 program increase			7,500.00	
Human Services	63022011	521217	65000	MH program increase			20,000.00	

JEFFERSON COUNTY
CARRYOVER REQUESTS - 2021 TO 2022

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable Fund Bal	Restricted	Assigned	Total
Human Services	65053000	532325	65005	E-licenses for Cary Group			1,400.00	
Human Services	65053000	532325	65005	Two Restorative Justice circles			32,000.00	
Human Services	61169900	533225	65000	Phone costs			6,500.00	
Human Services	61169900	594811	65210	4 more cars			100,000.00	
Human Services	62081700	531304	65195	Vehicle escrow - match for new vehicle			8,200.00	
Human Services	62081700	594811	65195	Vehicle escrow - remainder			13,157.12	
Human Services	62081700	555107	65151	Lease wheelchair van			30,000.00	
Human Services	65061700	555107	65001	Transportation for C&F			4,000.00	
Human Services	63025011	555107	65005	Transportation for BH			4,000.00	
Human Services	61690987	535360	63101	Apt improvements			17,580.00	
Human Services	63022011	531355	65000	Housing for people with Opioid issues			10,000.00	
Human Services	63022011	531355	65000	Sober living in Fort			13,000.00	
Human Services	61169900	511210	65190	Bonus for recruiting referral			5,000.00	
Human Services	61169900	531314	65200	Desks for staff			25,000.00	2,199,187.65
Capital Project Fund	4		90050	Rock River Landing			101,070.01	
Capital Project Fund	4		90020	Remaining bond funds		68,833.01		
Capital Project Fund	4		90030	Remaining bond funds		1,591,188.00		1,761,091.02
Total Governmental Funds					2,861,666.88	4,178,826.61	13,130,676.80	20,171,170.29
					Capital	Restricted	Non-Restricted	Total
Highway Department	5	361100		Capital net position	24,229,582.25			
Highway Department	5	361200		Contributed capital -- state salt shed/brine equipment	212,413.11			
Highway Department	5	3625xx		Road equity, multiple municipalities		138,128.78		
Highway Department	5	363100		Maintain inventory balances at 2006 levels			(478,547.99)	
Highway Department	5	363200		Under-recovered fringe benefit pool to be allocated in 2020			(176,312.35)	
Highway Department	5	363250		Under-recovered small tools pool to be allocated in 2020			19,998.14	
Highway Department	5	363260		PBM Reserve			214,998.14	
Highway Department	5	363350		Inventory net position			2,078,998.16	
Highway Department	5	363400		Prepaid asset reserve (Prepaid Health Ins paid by Employer)			61,909.12	
Highway Department	53241	699992		Fixed Asset replacement (machinery operations)			4,997,559.35	
Highway Department	53311	699992		General Maintenance			846,520.79	
Highway Department	53312	699992		Cty Hwy Construction to finish CTH N (Jefferson-Whitewater)			1,774,071.63	
Highway Department	53313	699992		Winter maintenance balance for future Winter Maintenance expense			762,683.57	
Totals					24,441,995.36	138,128.78	10,101,878.56	34,682,002.70
					Total all Funds			54,853,172.99

JEFFERSON COUNTY
Proposed 2022 Budget Adjustment
for position changes and acceptance of grants

Org	Object	Project	Amount	Increase/ (Decrease)	Description	Purpose
11401	511210		4,495	I	Wages - regular	Unfund Deputy Court Clerk and Create Judicial Assistant
11401	512141		344	I	Social Security	Unfund Deputy Court Clerk and Create Judicial Assistant
11401	512142		292	I	Retirement	Unfund Deputy Court Clerk and Create Judicial Assistant
11001	599900		5,131	D	Contingency	Unfund Deputy Court Clerk and Create Judicial Assistant
63022011	511210	65000	50,223	I	Wages - regular	Create Psychotherapist
63022011	512141	65000	3,781	I	Social Security	Create Psychotherapist
63022011	512144	65000	12,451	I	Health Insurance	Create Psychotherapist
63022011	512173	65000	828	I	Dental Insurance	Create Psychotherapist
63022011	512151	65000	938	I	HSA contribution	Create Psychotherapist
63022011	511145	65000	9	I	Life Insurance	Create Psychotherapist
63022011	511142	65000	3,265	I	Retirement	Create Psychotherapist
63022011	485200	65000	35,748	I	Donations - Restricted	Create Psychotherapist
63022011	484001	65000	35,748	I	Insurance Recovery	Create Psychotherapist
63022011	511210	65000	36,910	I	Wages - regular	Create HSP/Opioid Case Manager
63022011	512141	65000	2,763	I	Social Security	Create HSP/Opioid Case Manager
63022011	512144	65000	12,451	I	Health Insurance	Create HSP/Opioid Case Manager
63022011	512173	65000	828	I	Dental Insurance	Create HSP/Opioid Case Manager
63022011	512151	65000	938	I	HSA contribution	Create HSP/Opioid Case Manager
63022011	512145	65000	9	I	Life Insurance	Create HSP/Opioid Case Manager
63022011	512142	65000	2,399	I	Retirement	Create HSP/Opioid Case Manager
63022011	421001	opioid	56,298	I	State aid	Create HSP/Opioid Case Manager
63022011	511110	65000	74,336	I	Wages - regular	Create Behavioral Health Division Manager
63022011	512141	65000	5,626	I	Social Security	Create Behavioral Health Division Manager
63022011	512144	65000	12,451	I	Health Insurance	Create Behavioral Health Division Manager
63022011	512173	65000	828	I	Dental Insurance	Create Behavioral Health Division Manager
63022011	512151	65000	938	I	HSA contribution	Create Behavioral Health Division Manager
63022011	512145	65000	9	I	Life Insurance	Create Behavioral Health Division Manager
63022011	512142	65000	4,832	I	Retirement	Create Behavioral Health Division Manager
25	699999		99,020	D	Applied Fund Balance	Create Behavioral Health Division Manager
63027011	511210	65003	11,435	I	Wages - regular	Increase Crisis Stabilization Worker to full time
63027011	512141	65003	814	I	Social Security	Increase Crisis Stabilization Worker to full time
63027011	512144	65003	12,451	I	Health Insurance	Increase Crisis Stabilization Worker to full time
63027011	512173	65003	828	I	Dental Insurance	Increase Crisis Stabilization Worker to full time
63027011	512151	65003	938	I	HSA contribution	Increase Crisis Stabilization Worker to full time
63027011	512145	65003	9	I	Life Insurance	Increase Crisis Stabilization Worker to full time
63027011	512142	65003	1,993	I	Retirement	Increase Crisis Stabilization Worker to full time
25	699999		28,468	D	Applied Fund Balance	Increase Crisis Stabilization Worker to full time
63028011	511210	65007	43,144	I	Wages - regular	Create Intake Worker
63028011	512141	65007	3,240	I	Social Security	Create Intake Worker
63028011	512144	65007	12,451	I	Health Insurance	Create Intake Worker
63028011	512173	65007	828	I	Dental Insurance	Create Intake Worker
63028011	512151	65007	938	I	HSA contribution	Create Intake Worker
63028011	512145	65007	9	I	Life Insurance	Create Intake Worker
63028011	512142	65007	2,804	I	Retirement	Create Intake Worker
63028011	485200	65007	63,414	I	Donations - Restricted	Create Intake Worker
65013000	511210	65040	28,901	I	Wages - regular	Create Admin Assistant
65013000	512141	65040	2,150	I	Social Security	Create Admin Assistant
65013000	512144	65040	12,451	I	Health Insurance	Create Admin Assistant
65013000	512173	65040	828	I	Dental Insurance	Create Admin Assistant
65013000	512151	65040	938	I	HSA contribution	Create Admin Assistant
65013000	512145	65040	9	I	Life Insurance	Create Admin Assistant
65013000	512142	65040	1,879	I	Retirement	Create Admin Assistant
65013000	485200	65040	20,000	I	Donations - Restricted	Create Admin Assistant
25	699999		8,901	D	Applied Fund Balance	Create Admin Assistant
62082048	511210	65048	36,910	I	Wages - regular	Create ADRC Specialist
62082048	512141	65048	2,763	I	Social Security	Create ADRC Specialist
62082048	512144	65048	12,451	I	Health Insurance	Create ADRC Specialist
62082048	512173	65048	828	I	Dental Insurance	Create ADRC Specialist
62082048	512151	65048	938	I	HSA contribution	Create ADRC Specialist
62082048	512145	65048	9	I	Life Insurance	Create ADRC Specialist
62082048	512142	65048	2,399	I	Retirement	Create ADRC Specialist
62082048	421001	65048	42,519	I	State aid	Create ADRC Specialist
25	699999		13,779	D	Applied Fund Balance	Create ADRC Specialist
12301	511210	ARPA	45,625	I	Wages - regular	Create Recruitment and Retention Specialist
12301	512141	ARPA	3,429	I	Social Security	Create Recruitment and Retention Specialist
12301	512144	ARPA	12,451	I	Health Insurance	Create Recruitment and Retention Specialist

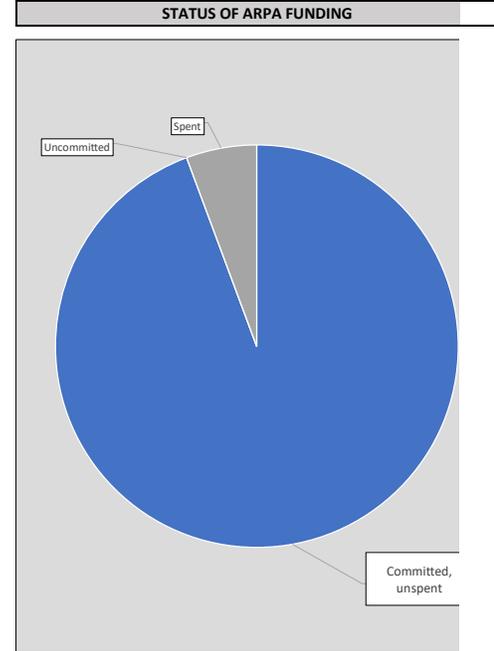
JEFFERSON COUNTY
Proposed 2022 Budget Adjustment
for position changes and acceptance of grants

Org	Object	Project	Amount	Increase/ (Decrease)	Description	Purpose
12301	512173	ARPA	828	I	Dental Insurance	Create Recruitment and Retention Specialist
12301	512151	ARPA	938	I	HSA contribution	Create Recruitment and Retention Specialist
12301	512145	ARPA	9	I	Life Insurance	Create Recruitment and Retention Specialist
12301	512142	ARPA	2,966	I	Retirement	Create Recruitment and Retention Specialist
12301	424001	ARPA	66,246	I	Federal Grants	Create Recruitment and Retention Specialist
12101	421001	tourism	242,000	I	State aid	Tourism Capital Investment Grant
12101	594810	tourism	80,000	I	Capital Equipment	Expand fiber
12101	594810	tourism	40,000	I	Capital Equipment	Upgrade AV equipment
12101	594821	tourism	50,000	I	Capital Improvement - Land	Electrical/plumbing upgrades to campsites
12101	594822	tourism	50,000	I	Capital Improvement - Building	Partition system in Activity Center
12101	594822	tourism	22,000	I	Capital Improvement - Building	Replace windows and doors in Activity Center
11301	531303		15,747	I	Computer Equipment and Software	Budget additional revenue received in 2022
11301	531312		1,650	I	Office Supplies	Budget additional revenue received in 2022
11301	421001		10,967	I	State aid	Budget additional revenue received in 2022
11301	421012		6,430	I	State Aid - CS	Budget additional revenue received in 2022
13101	421001		23,295	I	State aid	Occupant Restraint Grant
13101	511210		23,295	I	Wages - overtime	Occupant Restraint Grant
13101	421001		40,000	I	State aid	Speeding Grant
13101	511210		40,000	I	Wages - overtime	Speeding Grant
12404	421001	TBD	18,522	I	State aid	Producer-led Watershed Grant
12404	485200	TBD	3,000	I	Donations - Restricted	Producer-led Watershed Grant
12404	529299	TBD	21,522	I	Purchased Care and Services	Producer-led Watershed Grant

JEFFERSON COUNTY ARPA FUNDS

TOTAL - \$16,465,385

Original Budget	Amendment	Amended Budget	Amount Spent	Project Description
-	25	25	25	General administration
550,000	(140,000)	410,000	356,490	The County has purchased two triplex housing units to assist with housing for persons that were economically disadvantaged by the pandemic. The units will require some renovation to meet code and safety requirements.
2,135,000		2,135,000	15,000	Match for potential broadband expansion grants
295,000	-	295,000	-	Hire one legal assistant in the District Attorney's office to assist with processing court cases that were backlogged due to the pandemic. Backfill one state funded position that will be unfilled during 2022 due to deployment to assist with this backlog.
195,000	-	195,000	-	Hire an additional full time staff person to assist those veterans that were negatively impacted by COVID-19.
240,000	-	240,000	-	Several recent studies commissioned by the County have identified a need for a position to assist with housing in the County to include liaison to communities, developers, and granting agencies as well as individuals seeking affordable housing.
234,000	108,000	342,000	341,546	South Campus Water Main replacement
130,000	-	130,000	-	Replace HVAC system in Workforce Development Building to improve ventilation
115,000	-	115,000	-	Replace lighting in Human Services Building with LED
300,000	-	300,000	80,642	Technology purchases to support remote work for COVID mitigation or operational recovery
195,000	-	195,000	-	Increase part time mental health nurse in Jail to full time
250,000	-	250,000	102,550	Engage Discover Wisconsin for a 3-year marketing campaign to promote tourism that was impacted by COVID-19
500,000	-	500,000	-	The County Fairgrounds is one of the largest tourist draws in the County. This would improve the County facilities and assist with tourism that was adversely affected by COVID-19.
7,000,000	-	7,000,000	-	Replace HVAC system in County Courthouse, Sheriff complex, and Jail to improve ventilation
350,000	-	350,000	-	Clusters of county industry were adversely affected by COVID-19, the County is exploring ideas to develop a campus to help with the transition of these industries to better respond to pandemic circumstances. This would fund a position to assist with this transition.
1,000,000	-	1,000,000	-	This concept, in conjunction with the position above, would develop a central test/R&D/business development/education complex. There are EDA funds available to assist with this project, this is a potential match for those funds or workforce housing opportunities.
350,000	-	350,000	-	Remodel UW Extension lower level for potential Human Service expansion to assist those impacted by COVID-19
1,000,000	(500,000)	500,000	-	Economic assistance to individuals and non-profit organizations
100,000		100,000	-	Psychotherapist position for ATC/DTC (housed in HS)
200,000	(100,000)	100,000	-	Assist with stand up for free clinics that administer vaccinations, testing, contact tracing as a placeholder in case other state and federal funding falls short
1,000,000	(500,000)	500,000	30,098	Reserve for future Public Health expenses related to COVID
-	1,000,000	1,000,000	-	Match for potential DOT/Highway project grants (Infrastructure Bill)
	258,385	258,385		Recruitment and Retention Specialist
200,000		200,000	-	Clean Water initiatives
16,339,000	126,385	16,465,385	926,351	Total committed/spent to date



RESOLUTION NO. 2021-_____

Authorizing contingency fund transfer to offset fiscal year 2021 departmental deficits

Executive Summary

At year end, the County Administrator requests a budget transfer from contingency or general funds to offset department deficits. This resolution will authorize transferring \$82,220 from the contingency fund to various county departments due to expenditures in excess of appropriations in fiscal year 2021. The Finance Committee considered this resolution at its March 3, 2022 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, due to circumstances arising after the 2021 budget was adopted, the following transfers of funds from the contingency appropriation account are necessary as indicated to close the accounting books for 2021:

<u>Department</u>	<u>Ord Code</u>	<u>Account Number</u>	<u>Deficit Amount</u>	<u>Source</u>
County Clerk	11702	599999	\$ 58,190	Contingency
District Attorney	11801	599999	\$ 23,150	Contingency
Library	12701	599999	\$ 880	Contingency
Total			\$ 82,220	

WHEREAS, the Finance Committee recommends that the above expenditures in excess of appropriations be funded by transferring \$82,220 from contingency.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned increases in revenues and transfers of funds are hereby approved and the 2021 budget is amended to reflect the same.

Fiscal Note: Changes in software and election security processes during 2020 raised costs for multi-year licenses and support in 2021, and printing costs for mail-in ballots increased due to an increase in mail-in ballots requested; and

Changes in health benefits during open enrollment after the budget process occurred in the District Attorney's office, leading to an unexpected increase in health insurance costs, and paper service costs escalated as trials were rescheduled; and

Administrative expenses in the Library exceeded budget by \$880;

As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment.

Requested by
Finance Committee

03-08-2022

REVIEWED: County Administrator: BPW_; Corporation Counsel: JBW; Finance Director:___



RESOLUTION NO. 2021- _____

Authorizing application for Federal Surface Transportation Program funding and entering into a contract for County highway design services

Executive Summary

Recent passage of the Federal Infrastructure Bill has provided additional funds to Wisconsin for local projects through the federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge. County Highway Departments have the ability to apply for these programs in 2022 which will provide funding for 80% of construction costs for 2023 projects. To receive funding through these programs, counties must include project designs and specifications as part of the application process. This resolution authorizes the Jefferson County Highway Department to apply for funding through the federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge and authorizes the County Administrator to enter into a contract with Short Elliott Hendrickson to provide design and specifications for milling and paving work on County Highway F and County Highway E projects at a cost of \$122,728 as part of the application process. The Highway Committee considered this resolution at its meeting on February 22, 2022, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Highway Department is seeking authorization to apply for federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge construction funding for the early phase of the new federal infrastructure program, and

WHEREAS, the Highway Department is completing applications for Surface Transportation Program construction funding for County Highway F, from County Highway CI to County Highway B, and for County Highway E, from County Highway F to the Watertown city limit, and

WHEREAS, the potential federal funding for the two highway projects will total approximately \$2,800,000, and

WHEREAS, the two projects will add an additional 18.5 miles of milling and paving work to the county highway program, and

WHEREAS, the consulting firm Short Elliott Hendrickson has a design and specification plan for a large section of County Highway F that will assist in the application process, and

WHEREAS, a design proposal was received from Short Elliott Hendrickson for the design and specifications for both the County Highway F and County Highway E projects and the proposed price for this work is \$122,728.

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to apply for funding through the federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge and the County Administrator is authorized to enter into a contract with Short Elliott Hendrickson to provide design and specifications for milling and paving work on County Highway F and County Highway E projects at a cost of \$122,728.

Fiscal Note: Funds for the highway design work will come from the Highway Department STP – Account 53312. This service is being funded with 2021 carryover and is fully budgeted.

Requested By:

Highway Committee

03-08-2022

REVIEWED: County Administrator:BPW_____; Corporation Counsel: JBW; Finance Director:_MAD

RESOLUTION NO. 2021 - ____

Approving 2022 Local Road Improvement Program asphalt vendor bid

Executive Summary

The Jefferson County Highway Department obtains funding through the Wisconsin Department of Transportation Local Road Improvement Program for select projects. For 2022, Jefferson County solicited bids for three road improvement projects funded through this program for the purchase of asphalt material. The three projects are: 1) County Highway A - from State Highway 106 to US Highway 12; 2) Hartwig Boulevard in Johnson Creek - from North Watertown Road to Hartwig Drive and Hartwig Drive from Hartwig Boulevard to the end of Hartwig Drive; and 3) Ranch Road in the Town of Farmington - from Saucer Road to County Highway D. This resolution awards the asphalt bid for the 2022 Local Road Improvement Program for the above projects to Payne & Dolan Incorporated as the lowest responsible bidder. The Highway Committee considered this resolution at its meeting on February 22, 2022 and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department solicited bids on pre-mixed asphalt products needed for projects in 2022, and

WHEREAS, bids were received and opened on February 17, 2022, with the following results:

Bid Prices (PG58-28 Asphalt)

<u>Company</u>	<u>5 LT</u>	<u>4 LT</u>	<u>3 LT</u>
Payne & Dolan, Inc.	\$44.45 per ton	\$39.10 per ton	\$36.45 per ton
Wolf Paving	\$56.00 per ton	\$54.15 per ton	\$48.75 per ton
Asphalt Contractors	\$59.90 per ton	\$56.00 per ton	\$48.90 per ton

WHEREAS, Payne & Dolan is the lowest responsible bidder to provide asphalt for the projects based on asphalt price and haul costs for all three projects: CTH A (Jefferson County), Hartwig Blvd./Drive (Village of Johnson Creek), and Ranch Road (Town of Farmington).

NOW, THEREFORE, BE IT RESOLVED that the asphalt bid for the Local Road Improvement Program projects for Jefferson County Highway A, Village of Johnson Creek, and the Town of Farmington, be awarded to Payne & Dolan, Incorporated as the lowest responsible bidder.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the WisDOT Local Road Improvement Program.

Referred By:
Highway Committee

03-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director: MAD

RESOLUTION NO. 2021-_____

Approving 2022 asphalt pulverizing and milling quotes

Executive Summary

On February 17, 2022, the Highway Department received quotes from area vendors for asphalt pulverizing and milling. The Highway Department schedules all projects to work on-site with the selected vendor. This resolution authorizes the Jefferson County Highway Department to accept the seasonal quotes for 2022 from all vendors listed below utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department is authorized to receive quotes on full depth pulverizing and milling needed in 2022, and

WHEREAS, such quotes were received and opened on February 17, 2022, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Kartechner Brothers	\$0.3660 per sq. yd.
WK Construction	\$0.4900 per sq. yd.
Payne & Dolan	\$0.5300 per sq. yd.
Tri-County Paving	\$0.9600 per sq. yd.

<u>Company</u>	<u>Milling</u>
Tri-County Paving	\$0.3200 per sq. yd. @ 1 inch depth \$0.3200 per sq. yd. @ 2 inch depth \$0.4600 per sq. yd. @ 3 inch depth \$0.6800 per sq. yd. @ 4 inch depth
Asphalt Contractors	\$0.4590 per sq. yd. @ 1 inch depth \$0.5090 per sq. yd. @ 2 inch depth \$0.6590 per sq. yd. @ 3 inch depth \$0.7090 per sq. yd. @ 4 inch depth
Payne & Dolan	\$0.4900 per sq. yd. @ 1 inch depth \$0.5300 per sq. yd. @ 2 inch depth \$0.8400 per sq. yd. @ 3 inch depth \$0.9000 per sq. yd. @ 4 inch depth

RESOLUTION NO. 2021-__

Approving 2022 pre-mixed asphalt vendor quotes

Executive Summary

On February 17, 2022, the Highway Department received quotes from all area vendors for pre-mixed asphalt for delivery to highway construction projects. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase pre-mixed asphalt concrete products at the prices listed below from any of the asphalt vendors in 2022. The Highway Committee considered this resolution at its meeting on February 22, 2022, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department received quotes on pre-mixed asphalt products needed in 2022, and

WHEREAS, such quotes were received and opened on February 17, 2022, with the following results:

<u>Company</u>	<u>Price (per ton)</u>	<u>Location</u>
<u>5LT 4LT 3LT</u>		
Wolf Paving	\$56.00, \$54.15, \$48.75 - PG58-28	Delafield
Payne & Dolan, Inc.	\$44.45, \$39.10, \$36.45 - PG58-28	LaGrange
Asphalt Contractors	\$59.90, \$56.00, \$48.90 - PG58-28	Oakland

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphalt products at the listed prices from any of the asphalt vendors in 2022 with the selection determined by the location of the project and the plant location to obtain the best price for each project.

Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus delivery) when selecting a plant location. The department will also consider plant schedule, availability, and production rates. Funds have been allocated in 2021 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Referred By:
Highway Committee

03-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director: MAD

RESOLUTION NO. 2021-___

Approving 2022 seal coat oil vendor quotes

Executive Summary

On February 17, 2022, the Highway Department received quotes from area vendors for seal coat oil. The Highway Department purchases oil from vendors for delivery to the project site. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase emulsion products from the vendors listed below at the prices listed below. The Highway Committee considered this resolution at its meeting on February 22, 2022, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department received quotes on emulsion products needed in 2022, and

WHEREAS, such quotes were opened on February 17, 2022, with the following results:

<u>Company</u>	<u>Type of Asphalt (emulsion)</u>	<u>Bid Price</u>
Henry G. Meigs, Inc.	CRS-2 (Applied)	\$2.5372 per gallon
	CRS-2 (Product)	\$2.1972 per gallon
	CRS-2P (Applied)	\$2.7672 per gallon
	CRS-2P (Product)	\$2.4272 per gallon
	HFRS-2 (Applied)	\$2.5372 per gallon
	HFRS-2 (Product)	\$2.1972 per gallon
	HFRS-2P (Applied)	\$2.7672 per gallon
	HFRS-2P (Product)	\$2.4272 per gallon
	CSS-1 (FOB Ship Pt.)	\$2.2200 per gallon
	CRS-2PD (Applied)	\$2.3072 per gallon
CRS-2PD (Product)	\$1.9672 per gallon	
Flint Hills/Fahrner Asphalt	CRS-2 (Applied)	\$2.3940 per gallon
	CRS-2 (Product)	\$2.0400 per gallon
	HFRS-2 (Applied)	\$2.3900 per gallon
	HFRS-2 (Product)	\$2.0400 per gallon

HFRS-2P (Applied)	\$2.6240 per gallon
HFRS-2P (Product)	\$2.2740 per gallon
CRS-2P (Applied)	\$2.6240 per gallon
CRS-2P (Product)	\$2.2740 per gallon
CSS-1 (FOB Ship Pt.)	\$2.0100 per gallon
CRS-2PD (Applied)	\$2.3700 per gallon
CRS-2PD (Product)	\$1.9700 per gallon

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase emulsion products at the listed prices from any of the above vendors in 2022 with the selection determined by the location of the project and the plant location to obtain the best price for each project.

Fiscal Note: The funds are budgeted in the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Referred By:
Highway Committee

03-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director: _MAD

PROCLAMATION 2021-_____

Proclaiming the month of April 2022 as Child Abuse and Neglect Prevention Month

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 8, 2022, meeting, unanimously voted to forward this Proclamation to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2022 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this proclamation will have no fiscal impact to Jefferson County other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Referred By:
Human Services Board

03-08-2022

REVIEWED: County Administrator: BPW

Corporation Counsel: JBW

Finance Director: 

RESOLUTION NO. 2021-_____

Accepting bids for the Construction and Paving of the Interurban Trail Phases I and II

Executive Summary

The Jefferson County Parks Department is continuing construction of a recreation trail for hiking, biking and cross-country skiing on utility right-of-way owned by WE Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. The project is located primarily in Jefferson County with 10 miles of trail, and a portion in Waukesha County with 1 mile of trail. The City of Watertown and the City of Oconomowoc are the project boundaries. Bids were solicited and two vendors submitted proposals for phase 1 and three vendors submitted proposals for phase 2 of this project. The Parks Committee considered the proposals at its meeting on February 28, 2022 and voted to forward this resolution to the County Board to accept the bids of Janke General Contractors, Inc., and Wolf Paving Co. Inc. as the lowest responsible bidders.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, this project will complete phases I and II creating a paved trail from Watertown to the outskirts of Ixonia, a total of 7 miles of new trail connecting Jefferson County’s largest community to one of the County’s fastest growing communities, and

WHEREAS, bids were received for the paving and shouldering of Phase 1.1 and 1.3 with the following results:

Phase 1.1 Paving/Wolf Paving Company	\$ 189,759.00
Phase 1.1 Paving/Payne and Dolan	\$ 220,065.00
Phase 1.3 Paving/Wolf Paving Company	\$ 64,040.00
Phase 1.3 Paving/Payne and Dolan	\$ 71,201.25

WHEREAS, bids were received for the construction and paving of Phase 2 with the following results:

Janke General Contractors, Inc.	\$ 1,627,947.88
Wolf Paving Co., Inc.	\$ 1,660,957.31
Payne & Dolan, Inc.	\$ 1,837,171.42

NOW, THEREFORE, BE IT RESOLVED that Wolf Paving Co., Inc. is selected as the lowest responsible bidder to construct Phase 1.1 and 1.3 at a cost not to exceed \$253,799.00 and Janke

General Contractors, Inc. is selected as the lowest responsible bidder for Phase 2, to construct and pave 4.7 Miles of the Interurban Trail from River Road to County Highway F at a cost not to exceed \$1,627,947.88.

BE IT FURTHER RESOLVED that the County Administrator is authorized to enter into a contract with Wolf Paving Company and Janke General Contractors at a cost not to exceed the amounts listed herein.

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve any change orders within the project's 6% contingency budget designated for such purpose.

Fiscal Note: Jefferson County has approved budget carryover amounts of \$479,840.92 in the Parks Department and \$750,000 in Other Contingency to complete Phases 1, 2, and 3 of the Interurban Trail project.

Phases 1.1 and 1.3 will be funded by a Knowles-Nelson Stewardship Grant from the Wisconsin Department of Natural Resources in the amount of \$27,500, and budgeted carryover in the amount of \$226,299.

Phase 2 will be funded by a Transportation Alternative Program grant from the US Federal Highway Administration in the amount of \$1,102,840 with supplemental funding provided by a Knowles-Nelson Stewardship Grant in the amount of up to \$655,252, with any remainder to be funded by carryover.

Referred By:
Parks Committee

03-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director: 

RESOLUTION NO. 2021-_____

Amending contract with KL Engineering Services to complete the Jefferson County Interurban Trail Project Phase III Feasibility Study

Executive Summary

The Jefferson County Parks Department is continuing construction of a recreation trail for hiking, biking and cross-country skiing on utility right-of-way owned by WE Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. The project is located primarily in Jefferson County with 10 miles of trail, and a portion in Waukesha County with 1 mile of trail. The City of Watertown and the City of Oconomowoc are the project boundaries.

Phase III of the trail includes a 4-mile section from County Highway F in Ixonia to West 2nd Street in Oconomowoc. To prepare for this final phase of the project, additional design and engineering studies are required. This work will prepare Jefferson County staff for additional grant writing and fundraising for the project including engineering needs, permitting, wetland impacts, updated cost estimates, and inventory and analysis of existing infrastructure. This information will also assist the county as it coordinates with both Waukesha County and the City of Oconomowoc for work that crosses county lines. KL Engineering provided design and coordination services for phases I and II of the interurban trail after being selected by the County Board through a competitive bidding process and the Jefferson County Parks Department desires to continue to use the services of KL Engineering to complete a feasibility study for Phase III. The Jefferson County Parks Committee reviewed the proposal by KL Engineering and determined that due to the complexity of the project, it would be in the Counties best interest to continue the existing contract through the third and final phase of the interurban trail project at a cost not to exceed \$39,331.00.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, KL Engineering was selected through an RFQ process and has been a part of the project engineering and design from the beginning, has provided sage guidance for the TAP grant process and procedure, has extensive experience in construction administration of TAP Grant projects, and already has a detailed understanding of the interurban trail project needs, nuances, relationships, and challenges, and

WHEREAS, the Jefferson County Parks Committee has reviewed the proposal by KL Engineering and recommended accepting this proposal for the interurban trail phase III feasibility study in the amount of \$39,331.00.

NOW THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to continue the existing contract with KL Engineering to complete a feasibility study for the interurban trail phase III project not to exceed \$39,331.00.

Fiscal Note: Jefferson County has approved budget carryover This project will be funded through carryover funds in the Parks Department and Other Contingency budget as needed and donations from, the Oconomowoc Rotary Club..

Referred By:
Parks Committee

03-08-2022

REVIEWED: County Administrator:_BPW; Corporation Counsel: JBW; Finance Director: 

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on February 17, 2022 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R4377A-22, R4378A-22, R4380A-22,
R4381A-22, R4382A-22, R4383A-22, R4384A-22, R4385A-22, R4386A-
22, R4387A-22, R4388A-22, R4389A-22, R4390A-22**

DATED THIS 28TH DAY OF FEBRUARY, 2022

Blane Poulson, Secretary

**THE PRIOR MONTH'S AMENDMENTS, R3963A-17, R4374A-22, R4375A-
22, AND R4376A-22 ARE EFFECTIVE UPON PASSAGE BY COUNTY
BOARD, SUBJECT TO WIS. STATS. 59.69(5)**

ORDINANCE NO. 2021- _____

Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4377A-22, R4378A-22, R4380A-22, R4381A-22, R4382A-22, R4383A-22, R4384A-22, R4385A-22, R4386A-22, R4387A-22, R4388A-22, R4389A-22, R4390A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 17, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-T, AGRICULTURAL TRANSITION TO R-2, RESIDENTIAL

Create two new building sites of approximately 1-ac and a 0.9-ac from part of PIN 016-0513-2434-026 (8.711 ac) near **W7526 Koshkonong Mounds Rd**, Town of Koshkonong. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test for each lot, and approval and recording of a final certified survey map. R4377A-22 – Andy Selle

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS AND CONDITIONAL USE PERMITS

Create a 0.712-ac A-2 zone at **N3549 Schmidt Rd** on part of PIN 010-0615-2113-000 (39.275 ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt by Zoning of a plat of survey to create the A-2 zone. R4378A-22 – Christopher Leeman

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 2-ac lot around the home and buildings at **W1432 County Rd B**, part of PIN 006-0716-1642-000 (24 ac) in the Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified map for the lot. R4380A-22 – Donald & Nancy Brunson

Create a 5-ac lot around the home and buildings at **W2140 County Road B**, Town of Concord from part of PIN 006-0716-1811-000 (46.804 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon

approval and recording of a final certified survey map for the lot. R4381A-22 – Gregory Alt

Create a 2-ac building site from part of PIN 010-0615-3434-001 (35.716 ac) on **Kitzinger Ln** in the Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This, along with the next petition, utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey for the lot. R4382A-22 – TW & Ruth Schwalenberg

Create a 3.3-ac lot around the home at **N2572 Kitzinger Ln** in the Town of Hebron, part of PIN 010-0615-3434-001 (35.716 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This, along with the previous petition, utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the lot. R4383A-22 – TW & Ruth Schwalenberg

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Create a 2.4-ac Natural Resource zone in the Town of Hebron, part of PIN 010-0615-3434-001 (35.716 ac). This is in accordance with Sec. 11.04(f) 12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4384A-22 – TW & Ruth Schwalenberg

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICUTURAL/RURAL RESIDENTIAL

Create a 2-ac lot around the home and buildings at **W2948 Hagedorn Rd** from part of PIN 010-0615-2344-000 (16 ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4385A-22 – Brian & Jennifer Statz

Create two lots, one of 2 ac and one of 1.5 ac near **W2948 Hagedorn Rd** from part of PIN 010-0615-2344-000 (16 ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f) of the Jefferson County Zoning Ordinance. These will use the last available A-3 lots for the property; therefor, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test for each lot, and approval and recording of a final certified survey map for the lots. The shed interfering with the common lot line shall be removed prior to recording of the final map. R4386A-22 – Brian & Jennifer Statz

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Create a 4.1-ac N zone from part of PINs 010-0615-2341-000 (22 ac) and 010-0615-2344-000 (16 ac) on **Hagedorn Rd** in the Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4387A-22 – Brian & Jennifer Statz

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1.3-ac lot around the home at **N3965 County Rd Y** from PIN 014-0615-1823-000 (26.162 ac) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4388A-22 - Kutz Dairy LLC

Create a 2.45-ac building site near **N3775 County Rd Y** from part of PIN 014-0615-1843-004 (6.05 ac) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the lot; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4389A-22 – Michael & Mary Steptoe

Create a 3-acre lot around the home & buildings at **W5588 Albers Ln** in the Town of Milford from part of PIN 020-0714-1123-000 (20 ac) and 020-0714-1124-000 (38.38 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4390A-22 – Tim & Amy Dettmann

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Referred By:
Planning and Zoning Committee

03-08-2022

REVIEWED: County Administrator: BPW; Corporation Counsel: JBW; Finance Director MAD.